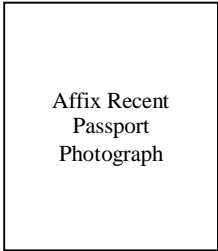


STANDARD NOTICE OF RETIREMENT



Affix Recent Passport Photograph

1. Account Holder's Particulars:

Form fields for Surname, First Name, Middle Name, PIN, Date of Birth, Sex, Effective Date of Retirement, and Marital Status.

Form fields for Permanent Home Address, Current Contact/Mailing Address, House Tel. Number, and Mobile Tel. Number.

2. Current Employment Details:

Form fields for Employer's Name and Address, Employer Code, and Total Annual Remuneration.

3. Details of Benefits:

Form fields for Accumulated Contributions to Date, Expected Contribution to Date of Retirement, Status of Retirement Bond, and Status of Accrued Benefits.

4. Reasons for Retirement/Exit (Please tick appropriately)

Form fields for Normal Retirement, Medical, and Terms and Condition of Employment.

Form fields for medical reasons: a.) If on Medical Reasons: Medical Condition, Name and Address of Physician/Hospital, Date of Medical Certification.

Form fields for terms and conditions: b.) If under Terms and Conditions Of Employment: State Unique Terms and Conditions of employment.

PFA Code: <input type="text"/>	Certification by PFA:
_____	_____
Authorised Signatory	Official Stamp
Name: _____	Designation: _____
	Date: _____

DOCUMENTS TO BE ATTACHED:

- (i) **Official Notice of employment from employer.**
- (ii) **Last pay-slip.**
- (iii) **Any other evidence of total annual remuneration (specify).**
- (iv) **CTC of Retirement Bond Certificate (for employees in public sector).**
- (v) **Medical Certificates (where retirement/exit is on medical grounds).**
- (vi) **Letter of notification of retirement by employer authenticating medical certificate.**
- (vii) **Letter confirming that temporary exit is in accordance with terms of employment.**